

DRAFT

Minutes of the meeting of the
LOCAL COMMITTEE (WAVERLEY)
held at 2.00 pm on 15 March 2013
at Alfold Hall, Dunsfold Road, Alfold GU6 8JB.

Surrey County Council Members:

- * Mrs Pat Frost (Chairman)
- * Mr Steve Renshaw (Vice-Chairman)
- * Mr Steve Cosser
- * Ms Denise Le Gal
- * Mr David Harmer
- * Mr Peter Martin
- * Mr David Munro
- Dr Andrew Povey
- * Mr Alan Young

Borough / District Members:

- * Borough Councillor Brian Adams
- * Borough Councillor Brian Ellis
- * Borough Councillor Carole Cockburn
- Borough Councillor Robert Knowles
- * Borough Councillor Bryn Morgan
- Borough Councillor Julia Potts
- * Borough Councillor Simon Thornton
- * Borough Councillor Brett Vorley
- * Borough Councillor Keith Webster
- * Borough Councillor Maurice Byham
- * Borough Councillor Elizabeth Cable

- * In attendance

9/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Dr A Povey, Mr R Knowles and Ms J Potts; Mrs E Cable and Mr M Byham were present as substitutes for Mr Knowles and Ms Potts respectively.

10/13 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 24 January 2013 were agreed as a correct record and signed by the Chairman.

11/13 DECLARATIONS OF INTEREST [Item 3]

Mrs Frost and Mrs Cockburn declared non-pecuniary interests in Item 10 and Items 10 and 13 respectively on the grounds of their membership of Farnham Town Council.

12/13 PETITIONS [Item 4]

There were no petitions.

13/13 FORMAL PUBLIC QUESTIONS [Item 5]

The text and responses of formal public questions are contained in **Annex 1**.

As a supplementary comment to Question 1 Mr Thomas challenged the Committee on members' assessment of the representations which led to their rejection of the officers' recommendations on parking in Courts Hill Road at the 24 January 2013 meeting. The Chairman ruled that the question was inappropriate.

14/13 MEMBER QUESTIONS [Item 6]

The text and response to the member's question is contained in **Annex 2**.

Mr Munro thanked officers for their response and provision of the drawings. Officers will provide details of the estimated cost of the work.

NON-EXECUTIVE FUNCTIONS

15/13 BYWAY OPEN TO ALL TRAFFIC 278 BRAMLEY: REQUEST TO CONSIDER A TRAFFIC REGULATION ORDER (ROAD TRAFFIC REGULATION ACT 1984) [Item 7]

The attention of members was drawn to two corrections to the published report (section 4):

- The final paragraph of section 4 of this table should read: "Repair of this BOAT would be expensive at any time and impossible in the winter. The presence of protected species would in any case make extensive renovation undesirable in the vicinity of where they have been located."
- The ninth entry referring to Mr Brian Cohen should not state that he is speaking on behalf of the Surrey Countryside Access Forum. His comments were made as a private individual. Apologies were extended to Mr Cohen for this error.

Members raised the matter of disabled access and felt that efforts should be made to improve accessibility: officers will give attention to this during the forthcoming consultation stage. An enquiry was made as to whether this proposal represented a precedent for all BOATs in Surrey which have been subject to vehicular damage. The officer replied that all BOATs are subject to ongoing inspection – there is no change in approach and examination depends on the level of need.

Resolved that the grounds for making a Traffic Regulation Order (TRO) as outlined are met, and a Notice of Intention to make an Order should be published for Byway Open to All Traffic 278 (Bramley) to prevent damage to

the road and to preserve and protect the endangered species found therein as shown on Drawing Number 3/1/2/H16 (Annex 1 of the report). The results of the consultation and any required repair mitigation will be reported back to a future meeting of the committee for a decision.

Reason

Officers do not have delegated powers to make or advertise TROs. Officers support the decision to make a TRO because it would meet Surrey County Council Policy and would protect the durability of the byway by preventing damage to the road. It would also help us to meet the requirements placed upon us to have regard to the ecology and nature conservation of the two protected species found along it.

EXECUTIVE FUNCTIONS

16/13 RESPONSE TO PETITION: TOWER ROAD, HINDHEAD [Item 8]

It was reported that the petitioners were content with the response. Implementation of the white lines had been delayed by snow, but this would take place as soon as weather conditions allow.

Resolved to agree the response set out in the report.

Reason

The Committee is required to respond to petitions.

17/13 HIGHWAYS UPDATE REPORT [Item 9]

The Chairman noted that the Committee had spent its budget for 2012-13 in its entirety, confirming that projects deferred would be priorities in 2013-14. Noteworthy achievements had been the A325 pedestrian crossing and the A31 crossing at Coxbridge which is nearing completion. The Area Highways Manager reported that detailed designs for the Jewson's cycleway had now been received: it was again noted that the Waverley Cycle Forum had prioritised this project. It was recognised that some early failures of local resurfacing schemes had been experienced and remedial action (at no expense to the County Council) is being discussed with the contractor: members would be informed as to timing. It was noted that the adjustment of parking restrictions as a consequence of the completion of the lay-by adjacent to Holy Trinity Church, Bramley would need to be included in the forthcoming parking review.

Resolved to:

- (i) Note progress on the programme of highway schemes.
- (ii) Delegate authority to the Area Manager, in consultation with the Chairman and Vice-Chairman of the Committee and locally affected Members, to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner.

Reason

The Committee wishes to receive regular updates on the progress of its programme and to ensure that its budgets are allocated in a timely manner.

18/13 LOCALISM IN HIGHWAYS: AN UPDATE ON DEVOLVED HIGHWAYS DELIVERY [Item 10]

The Committee welcomed the proposal in principle and recognised that, especially in Farnham, the opportunity to better co-ordinate Town and County Council activities would add significant value. However, concerns were expressed that some local councils may not have been fully engaged – or may have felt that priorities lay elsewhere in the county – and that expectations need to be clearly defined. The officer recognised that contacts had not been pursued with all local councils; he explained that the model now being developed would establish a client-contractor relationship with local councils, rather than the full devolution of powers to them by the County Council. In general the approach taken had been to work with a small group of councils and to establish good practice which could be extended more widely.

The Chairman proposed, seconded by the Vice-Chairman, the deletion of officer recommendation (iii) with:

“Officers be requested to obtain responses from all Town and Parish Councils in Waverley and bring a report to the next meeting of the Committee, where a decision on the allocation of funding will be made.”

While some members welcomed the increased opportunity for equitable treatment of local councils that this would offer, others felt that undue pressure may then be placed on the £20,000 budget allocated to this initiative. When put to the vote the amendment was agreed by 14 votes to one with two abstentions. The recommendations, as now amended, were put to the Committee and agreed as follows.

Resolved that:

- (i) The Highways Localism initiative is supported in principle in Waverley Borough.
- (ii) Current proposals for delivering these services in Appendix 1 are noted.
- (iii) Officers be requested to obtain responses from all Town and Parish Councils in Waverley and bring a report to the next meeting of the Committee, where a decision on the allocation of funding will be made.

Reason

Service providers and public bodies are exploring ways of involving local organisations and communities in continuing to improve the relevance, quality and effectiveness of services in their neighbourhoods. In this drive to greater 'localism', Surrey County Council is working with parish and town councils and

other community organisations to establish locally-managed quality highway service delivery, and the recommendations support this focus.

19/13 OPERATION HORIZON: WAVERLEY [Item 11]

Members welcomed the programme submitted and expressed their thanks to officers, noting the extent to which savings in procurement had been reinvested and the new focus on residential roads as part of a major improvement in the County Council's approach to highways. Officers noted corrections to the detail of the plan and undertook to re-assess Shepherd's Hill, Haslemere.

Resolved to formally endorse the £13m Operation Horizon investment programme for Waverley and, subject to Cabinet confirmation, agree that 90km of road, across the defined scheme list detailed in Annex 1 of the report, be resurfaced between 2013 and 2018.

Reason

The operation will replace 90km of the Waverley road network and realise £16m to £20m in savings over five years, all of which will be fully re-invested in the highway network.

[Mr B Vorley left the meeting during this item.]

20/13 TACKLING TRAFFIC CONGESTION -- INTRODUCTION OF A ROAD WORKS PERMIT SCHEME [Item 12]

The timetable for implementation of the permit scheme was explained: subject to approval by the Department for Transport, drafting of the necessary statutory instrument and issue of notice to interested parties, it is estimated that the scheme could be operational by December 2013.

Members welcomed the proposal and thanked the task group for its work and were reassured that additional staff would be in place to monitor activity and handle applications efficiently. It was confirmed that County Council work would be subject to the same conditions as utility companies and that closer scrutiny of the time that contractors spend on the highway would be possible. There would be no change to the current prohibition of planned maintenance by utilities for five years after resurfacing, but emergency work and new connections must continue during this period. All work by utilities is subject to a two-year guarantee, after which the County Council assumes responsibility for remedial works. There was some interest in moving to a "lane rental" scheme, but this is not currently possible: trials are under way elsewhere.

Resolved to note the work of the Utilities Task Group and the proposed introduction of a road works permit scheme.

Reason

The report was presented for information.

21/13 AIR QUALITY: FARNHAM TRAFFIC MANAGEMENT AND LOW EMISSION FEASIBILITY STUDY REPORT [Item 13]

The Committee welcomed the report and noted in particular the level of productive collaboration between the County and Borough Councils; the involvement of Farnham Town Council, including its proposal to lead on awareness-raising activity, was also valued. It was felt that the Committee's ongoing work to control loading/unloading and investigate the management of HGVs in the town were complementary to the outcome of the study.

Resolved to note the report.

Reason

The report was presented for information.

22/13 DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN THE BOROUGH OF WAVERLEY [Item 14]

The Committee expressed its satisfaction with the high standards achieved by most schools but noted, however, the need to improve progress in certain cases, especially for the most disadvantaged pupils. There was some concern about the heavy pressure on secondary schools in Farnham, a significant element of which relates to Hampshire students: cross-border liaison takes place and expansion programmes at Heath End and Weydon are under way, but there are currently no plans for an additional school in the area. Members noted the improved level of inter-departmental co-operation on school places, including consideration of the highways implications, and the extent to which maintained schools collaborate effectively, irrespective of their status.

Resolved to note the content within the report for information purposes only.

Reason

The report was presented for information.

[Mr B Ellis, Mr S Thornton and Mr K Webster left the meeting after this item; Mr A Young left temporarily.]

23/13 SERVICES FOR YOUNG PEOPLE: LOCAL PREVENTION COMMISSIONING 2013-15 [Item 15]

Mr D Munro confirmed the Youth Task Group's endorsement of the recommendations contained in the report and expressed its satisfaction at the introduction of Personalised Prevention Budgets, which had been advocated locally. The Committee was reassured that the processing of grants would be accelerated under the revised arrangements.

Resolved to:

- (i) Approve the allocation of £15,000 to Personalised Prevention Budgets

- (ii) Approve the local needs specification (Annex A of the report) to be considered by providers focusing on the identified needs of Waverley and the geographical neighbourhoods prioritised by the Youth Task Group.

Reason

The decisions will support the council's priority to achieve 100 % participation for young people aged 16 to 19 in education, training or employment; increase the delivery of youth work locally; increase the access of the Local Prevention Framework to small voluntary organisations; speed up the process for awarding Local Prevention Grants (Small Grants); increase the access of the Local Prevention Framework through the use of a grants based commissioning process.

24/13 APPROVAL OF YOUTH SMALL GRANT APPLICATIONS [Item 16]

Mr Munro again confirmed the Task Group's endorsement of the recommendations.

Resolved to approve the Task Group's recommendations on the award of funding as set out in the report.

Reason

The Committee is required to ensure the effective deployment of its Youth Small Grants budget.

25/13 SURREY FIRE AND RESCUE SERVICE UPDATE [Item 17]

The Committee noted the forthcoming changes which would achieve more consistent availability of appliances in the borough. It was envisaged that the new facilities at Woking and Guildford would offer improved training opportunities, especially for retained fire-fighters. Recognising that response standards are maintained in Waverley, members nevertheless drew attention to the needs of rural areas and to the benefits which could be obtained if the opportunity were to emerge to develop a combined emergency services facility in the Milford/A3 area.

Resolved to:

- (i) Note the progress to date on items in the Action Plan for 2011-13
- (ii) Request that its feedback on the proposed Action Plan for 2013-16 be noted.
- (iii) To consider those items that will be the subject of further public consultation at the appropriate time.

Reason

The Committee receives periodic reports on the progress of the Public Safety Plan.

[Mr A Young rejoined the meeting during this item.]

26/13 LOCAL COMMITTEE BUDGETS [Item 18]

Resolved to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 revenue and capital funding as set out in the report and presented in Annexes A, B, C, D, E, F,G,H,I and J and also in the additional Annexes L and M tabled at the meeting (and annexed to the minutes).
- (ii) Note the expenditure approved since the last Committee meeting by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.

Reason

The Committee was asked to decide on the applications presented so that the Community Partnerships Team can process them in line with the wishes of the Committee.

27/13 LOCAL COMMITTEE FORWARD PROGRAMME [Item 19]

Resolved to note the proposed contents of the Forward Programme.

Reason

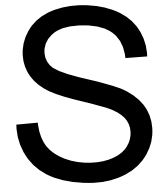
The Committee wishes to plan its business effectively.

INFORMAL PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. Details of the matters raised are attached as **Annex 3**. The summary does not form part of the formal minutes of the meeting.

Meeting ended at: 5.05 pm

Chairman



LOCAL COMMITTEE (WAVERLEY)

**PUBLIC QUESTIONS AND
RESPONSES**

15 MARCH 2013

1. From Mr Kevin Thomas (Haslemere)

Several residents of Courts Hill Road (CHR) West are severely impacted by the implementation of a Residents Only Parking Scheme (ROPS) in CHR. These houses notionally have off street parking, but in reality for various reasons (primarily very steep or narrow driveways) they need to be able to park on road daily (in particular houses 26-34). These houses had previously (December 2011) had agreement with County Councillor Renshaw to be provided with additional ROPS permits (totalling nine permits in addition to Haughton House) when Pay & Display was proposed. The officers have also confirmed that they would be recommending that the permit allocations be relaxed in Phase 2.

The previous agreement was highlighted to officers during the consultation period in November 2012. We presume, however, that as the officers were not recommending to proceed with the scheme for CHR in their report to the Committee in January 2013, this relaxation was not discussed in the report or by the Committee (i.e. a pure administrative/procedural oversight).

With 17 ROPS bays in CHR West there will clearly be no concern about people with restricted parking not being able to get access to bays

Will the Committee therefore agree to direct the officers either:

1. To implement the previous permit allocation scheme agreed with Mr Renshaw

or

2. To remove permit allocation limits for CHR West in line with the proposals that were advertised for other roads with "ample off-street parking" such as Beech Road.

Response

Having listened to representations from some Courts Hill Road (CHR) residents at its meeting on the 24 January 2013 the Local Committee agreed to implement resident parking proposals in the western part of CHR.

The Committee agreed that proposals should be implemented 'as advertised', but understands that some properties have very steep driveways that cannot be used in some circumstances.

Following their introduction it is planned to review the operation of the residents' parking schemes as part of 'Phase 2'. This will provide the opportunity to formally agree any changes to residents' permit allocation. The parking manager has agreed to meet residents with steep driveways in Courts Hill Road to discuss their difficulties to see if there is a short term solution.

2. From Mr Paul Megson (Haslemere)

I refer to my question tabled in advance of the Local Committee meeting of 24 January – to which I look forward to receiving an answer in the not-too-distant future – and would like assurances that the Committee will ensure an even-handed approach to the consultation processes adopted in the Phase 2 review of street parking in Haslemere later this year.

Referring to the statutory notice advertised in the Haslemere herald, dated 18 October 2012, and the consultation conducted in the ensuing 28 days, I note that the only invitation to comment was expressed as follows, in verbatim quote:

13. If you wish to object to the proposed Orders you must send the grounds for your objection in writing to the undersigned by 16 November 2012 quoting reference 11732/14180/WAV/AK. Details of the proposed changes can be viewed on the Council's website at www.surreycc.gov.uk/parking/Waverley.

At no point in the Notice was an invitation extended to write in support of the proposals, in whole or in part. This is not how consultation in a statutory process would be managed in other areas, for example in planning applications for new residential or commercial development, where Waverley Borough Council explicitly also invites submissions in support.

I would therefore like to be assured that the Committee will give equal prominence to an invitation to support proposals as it gives to its invitation to object, whether that be through the medium of the Statutory Notice or through a non-statutory consultation process conducted in advance. Further, while I await the full response to my earlier question, I have received some helpful information from officers concerning the process applied to analyse consultation responses to the Phase 1 ROP proposals, which indicates among other things that: comments from "residents' associations" or civic societies citing their 400 (or whatever) members are only counted as one comment unless the number is substantiated by identification of the several persons on whose behalf they claim to speak, in other words a proper signed petition, and; all efforts are made to eliminate any attempts to duplicate responses and have them counted more than once.

I would therefore like to be assured that the Committee will be vigilant to guard against such lobbyist contrivances when considering consultation responses in Phase 2, otherwise all competing parties in the process may start to play the same game.

Response

In deciding often difficult and controversial changes to the way the public highway is used, the Local Committee considers and responds to many public consultations.

The statutory procedure for advertising Traffic Regulation Orders stipulates that Local Authorities only seek objections during statutory consultation, although letters of support can also provide a more balanced view and help the decision making process.

The Committee does and will continue to take into account objections and comments from all sources, weighing up their relevance to any proposed scheme.

A response to Mr Megson's previous Committee question has been provided, and it is not planned to carry out any further analysis of the consultation responses.

3. From Mr David Kirkham (Farncombe)

In the Annex 1 of the Highways Programme 2012-13 Update Report for the 14 December 2013 meeting of the Local Committee it is reported that a preliminary layout has been received from Atkins for the Marshall Road cycleway at Jewsons, Godalming.

The Terms of Reference for the Waverley Cycle Forum include providing comment on highway schemes to both County and Borough Councils. In order for this to happen would it be possible to let the Cycle Forum see the plans for the Marshall Road Scheme ?

Response

Highways officers would be pleased meet with Cycle Forum representatives to run through the preliminary plans and will make contact to agree a date.

4. From Mr Ian Sutch (Haslemere)

I am a resident of Beech Road, Haslemere and I am writing to you regarding the planning proposals for Beech Road there were put forward at the Local Committee meeting on 24 January 2013. As you may recall the proposals were rejected. I would like to take this opportunity to put forward a request for an Exception Order to be granted for Beech Road. The reasons for this request are set out below.

Our common sense proposal was based primarily on protecting the interests of Hospital users, who use Beech Road to park their vehicles on, and residents, to continue to use Beech Road to park on, whilst at the same time restricting any displacement of daily commuters from surrounding roads once those roads have double yellow lines put in place. Our proposal has the full support of every resident of Beech Road in addition to the full support of the League of Friends who represent the interests of the Hospital.

As you may know, our proposals incorporated a time limited controlled zone achieved by way of having a "Permit Holders Only" curfew for 180 minutes between 11:30 and 14:00 on weekdays only. We would like to take this opportunity to revise this period to 60 minutes from 13:00 weekdays only, at the request of the League of Friends. We would also like to include within this proposal the provision of two parking spaces reserved solely for users of the Haslemere Acupuncture Centre located at the Five Elements in Beech Road.

Our original proposal also included double yellow lines at the junction of each entrance to Beech Road and also at the junction to the Hospital where there are Health and Safety concerns to both through traffic (in particular the ambulance crews) and also residents at that end of Beech Road, whose access to the road from their driveways is prohibited by parked cars which obstruct their sight lines. This continues to be a problem that could ultimately cause a serious accident at some point in the future if a solution is not put in place.

In summary, our proposal is a well considered and balanced one given the circumstances. It serves to protect the interests of both the residents, the Acupuncture Centre and the Hospital, which is very important to us and the community of Haslemere as a whole. We have the full support of all the residents of Beech Road and the full support of the Hospital. I would therefore ask you to consider this proposal for exception.

Response

The advertised proposals in Beech Road were supported by residents of the road and (with some minor modifications) the Haslemere Hospital League of Friends.

However, there were numerous objections to the advertised proposals in this road during the statutory consultation on the grounds that it would be more difficult for visitors and patients to access the hospital.

As such the Committee agreed not to go ahead with any proposals in Beech Road and it is not possible for the Committee to make an 'exception order'. There will be further opportunity to consider any changes to parking in Beech Road as part of future Waverley parking reviews.

5. From Mr Graeme Spratley (Haslemere)

I am sure that I can speak for most residents of the Haslemere Residents Only Parking phase 1 area in expressing our gratitude to the committee in approving the parking and road safety schemes for the many streets blighted by inconsiderate commuter and other non-residential parking in the town. Our schemes were approved in the meeting on the 24th January at the Haslemere Hall, a meeting that was organised with great democratic fairness taking into account the views of both sides of the argument. However, since that happy day, we have heard nothing and I would like to ask the Committee what is the process and time frame for putting the Phase 1 scheme into operation. Furthermore, during the period leading up to Phase 2, which will affect us in respect of our request to have the evening restriction time extended from 17.30 – 19.00, will disproportionate attention be paid to the views of unelected and unrepresentative pressure groups that have no connection at all with the streets and roads in question ?

Response

It is planned to implement the residents' parking schemes in Haslemere during the early summer of 2013. The Council will write to eligible residents in March, setting out the timetable and process by which they can obtain permits.

Guildford Borough Council (who will administer and enforce the permit schemes) will write to residents again in May setting out the permit application process.

Following implementation, the effectiveness of the schemes will be reviewed, and any changes considered necessary included in the 'Phase 2' review.

Objections can be made to advertised proposals by any person or organisation. The Committee then considers the relevance and significance of all objections before making a decision.

6. From Dr A Le Clézio, Frith Hill Residents' Association, Godalming

Since the early January closure of Charterhouse Road in Godalming for gas main works there has been a much heavier traffic flow in the surrounding area as many drivers have ignored the official diversions and used Deanery Road/Frith Hill Road instead. This has resulted in much greater damage to several areas of already deformed road surfaces, particularly in Frith Hill Road. Our recollection is that this road was last resurfaced in the 1990s.

Our question is: what plans there are to resurface this road once the gas main works are completed and traffic flows revert to normal ?

Response

At agenda Item 11 the Local Committee is asked to approve the re-surfacing programme for the next five years, which includes Frith Hill in the first year, 2013/14.

This page is intentionally left blank



LOCAL COMMITTEE (WAVERLEY)

**MEMBER'S QUESTION AND
RESPONSE**

15 MARCH 2013

From Mr David Munro

Approval in principle to progress a Speed Management Scheme at Wrecclesham Hill was given by the Local Committee in December. I understand from local highways officers that an outline design, involving small-scale measures such as new speed limit signs, better road markings and more prominent warning signs, has been produced and is with contractors, including Skanska, for detailed design and costing.

I have promised local residents that I would consult with them on the detail of the scheme so that they can suggest improvements (within the overall budget) from their local knowledge. You will appreciate that, in view of the several accidents recently on Wrecclesham Hill, residents and indeed myself feel that this scheme should be progressed without delay.

When can we expect that the details of this scheme to be made public so that meaningful consultation can start ?

Response

Preliminary drawings have very recently been sent to Mr Munro and the Area Team is happy to assist with local consultations as required.

This page is intentionally left blank

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
<p>Q1 Project title: EASTWOOD ROAD PLAY AREA IMPROVEMENTS</p>	<p>Full title of the specific project</p>
<p>Q2 Name of organisation responsible for carrying out the project: BRAMLEY PARISH COUNCIL Status of this organisation: local authority (please delete as appropriate)</p>	<p>This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.</p>
<p>Q3 Contact person Name: KATHY VICTOR Role in project: PROJECT CO-ORDINATOR Contact address: BRAMLEY PARISH COUNCIL, VILLAGE HALL, HALL ROAD, BRAMLEY, SURREY Post code: GU5 0AX Telephone: 01483 894138 Fax: 01483 894138 E-mail: BRAMLEYPARISH@GMAIL.COM</p>	<p>Full name, role and contact details of the lead person for your project</p>
<p>Q4 Name of local County Councillor proposing request to the Local Committee: DR ANDREW POVEY</p>	<p>Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project</p>
What are you seeking funding for ?	
<p>Q5 Description of the project</p>	
<p>a) What will be done? INSTALLATION OF HARD STANDING FOR THE BASKETBALL AREA, PURCHASE OF A NEW SLIDE AND ADDITIONAL SEATING, AND SUNDRY IMPROVEMENTS.</p>	<p>a) the work involved to achieve the aims of the project</p>
<p>b) What needs will it address? THIS PROJECT WILL PROVIDE IMPROVED FACILITIES AT THE POPULAR PLAY AREA</p>	<p>b) the evidence that shows this project is required</p>
<p>c) What geographical area will it cover? BRAMLEY</p>	<p>c) where the people who will benefit from this project live</p>
<p>d) Who and how many people will benefit? ALL CHILDREN AND PARENTS WHO USE THE EXISTING PLAY AREA WILL BENEFIT FROM THIS PROJECT. WE HOPE THE ADDITION OF THESE FACILITIES WILL ENCOURAGE MORE PEOPLE TO USE THEM.</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community?</p>	<p>e) methods you will use so that all members of your 'community' benefit from</p>

THIS PLAY AREA IS ALREADY ACCESSIBLE TO THE COMMUNITY. THE IMPROVEMENTS WILL BE ADVERTISED IN THE PARISH TO ENSURE EVERYONE IS AWARE	this project
f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. THESE PLAY FACILITIES WILL REMAIN IN USE FOR MANY YEARS.	f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future
Q6 What consultation has been undertaken? DISCUSSIONS HAVE BEEN HELD WITH MEMBERS OF BRAMLEY PARISH COUNCIL, AS WELL AS MEMBERS OF PARKS AND LANDSCAPES TEAM AT WAVERLEY BOROUGH COUNCIL	The names of organisations and people you have spoken with, who support your project.
Q7 When will the project be: a) started: AS SOON AS FUNDING IS ACQUIRED b) completed: WITHIN 6 WEEKS OF ACQUISITION OF FUNDING	The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.
Financial Questions	
Q8 When will you need the funds? AS SOON AS POSSIBLE	The date by which you will require the funds.
Q9 What is the total cost of the project? Please include estimate/breakdown of costings. TOTAL COST IS ESTIMATED AT £4,000. THIS WILL ENABLE THE PURCHASE OF NEW EQUIPMENT AND INSTALLATION OF HARD STANDING.	The total amount of money the project will cost with a breakdown of the costings.
Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £2,500. THIS SUM WILL BE PUT TOWARDS THE PURCHASE OF THE NEW EQUIPMENT.	The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.
Q11 Where is the rest coming from? BRAMLEY PARISH COUNCIL FUNDS Is it promised already, or still to be found? ALREADY AVAILABLE	The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.
Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? NONE	Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.
Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details. NONE	Details of other departments in Surrey County Council you have applied to for this funding.

	Please give names of the department, the contact person and dates applied.
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>NONE</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>£1,000 RECEIVED FOR IMPROVEMENTS TO A LAYBY IN BRAMLEY VILLAGE. THIS WAS RECEIVED IN JANUARY 2013.</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>THE PLAY AREA WILL BE MAINTAINED IN THE FUTURE BY BRAMLEY PARISH COUNCIL</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
 Quadrant Court
 35 Guildford Road
 Woking
 Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

This page is intentionally left blank

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
---------------------	-------------------

<p>Q1 Project title: Chinthurst Hill Toposcope</p>	<p>Full title of the specific project</p>
---	---

<p>Q2 Name of organisation responsible for carrying out the project: Wonersh Parish Council (WPC)</p> <p>Status of this organisation: voluntary local authority private (please delete as appropriate)</p>	<p>This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.</p>
--	---

<p>Q3 Contact person</p> <p>Name: Cllr Richard Bawden Role in project: Project Leader Contact address: Barnett Cottage, Barnett Lane, Wonersh, Guildford, Surrey Post code: GU5 0RU Telephone: 01483 898180 Fax: E-mail: rjbawden@aol.com</p>	<p>Full name, role and contact details of the lead person for your project</p>
---	--

<p>Q4 Name of local County Councillor proposing request to the Local Committee:</p> <p>Dr Andrew Povey</p>	<p>Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project</p>
---	--

What are you seeking funding for ?

Q5 Description of the project

<p>a) What will be done?</p> <p>The project is to install a toposcope (sometime called an orientation table) on Chinthurst Hill. The design is for a sandstone column, mimicking the tower at the summit of Chinthurst Hill, surmounted by the toposcope itself which will be an etched stainless steel disc.</p>	<p>a) the work involved to achieve the aims of the project</p>
---	--

<p>b) What needs will it address?</p> <p>The aim is to provide a permanent commemoration of Queen Elizabeth II's Diamond Jubilee. The toposcope will be informative in that it will indicate the direction of local landmarks plus a selection of more distant places of note. Of all the ideas suggested to WPC as a means of commemorating the Jubilee, this was the most innovative.</p>	<p>b) the evidence that shows this project is required</p>
---	--

<p>c) What geographical area will it cover?</p> <p>The toposcope's location is one where some features of all three villages comprising WPC (Blackheath, Sparsham Green,</p>	<p>c) where the people who will benefit from this project live</p>
--	--

<p>Wonersh) are visible. All members of the parish are thus connected to this commemorative structure.</p>	
<p>d) Who and how many people will benefit? Chinthurst Hill is a popular walking area visited by many locals on a regular basis, by ramblers and by those keen to observe local flora and fauna (Surrey Wildlife Trust (SWT) maintain the area).</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? Chinthurst Hill is an open space accessible to the general public.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. This is a new structure that has been designed for longevity.</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? The project itself was suggested by a parishioner following a request by WPC for commemorative ideas. It has subsequently been publicized to the parish through WPC's regular newsletter. The project has been developed in close liaison with SWT which manages the site. SWT are seeking confirmation from the landowner, SCC, for formal permission to erect the toposcope.</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be:</p> <p>a) started: Planning and design has already been undertaken. Construction would be expected to commence within 2 months of full funding being obtained.</p> <p>b) completed: Construction should take less than one month</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
Financial Questions	
<p>Q8 When will you need the funds? Funds would be required at the time of construction. Exact timing will depend upon how much will have to be sought from other 3rd party funders. The earliest date could be about May 2013.</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. The total estimated cost is approximately £5500. Of this approximately £500 is for the stainless steel toposcope and £5000 for the stone column upon which it is to be mounted.</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £4847 (Revenue)</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>

<p>Q11 Where is the rest coming from? WPC has a budgeted reserve for this project of £1000.</p> <p>Is it promised already, or still to be found? This sum is secure.</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? No other sources of funding have been approached to date.</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details. No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>SCC has committed to providing £2000 towards elements of the Shamley Green Traffic Calming project.</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>The Parish Council has gratefully received a number of LC grants in recent years and has demonstrated a good track record of delivery on projects for which funding contributions have been made.</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support) The only future funding requirements are expected to be for maintenance which will be sourced through WPC's normal budget and precept setting processes.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
Quadrant Court
35 Guildford Road

Woking
Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

INFORMAL PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. The matters raised are summarised below. This summary does not form part of the formal minutes of the meeting.

1. From Ms P Mayne (Alfold Parish Council)

Mrs Mayne asked about the progress of repairs to pot-holes in Dunsfold Road and Rosemary Lane which had been reported via the Community Highways Officer; it was understood that the categorisation of these had been changed by the contractor.

The Area Highways Manager drew attention to the report at Item 11 on the Committee's agenda and confirmed that it would still be possible to attend to roads which do not appear on the five-year resurfacing programme if their condition deteriorates. He undertook to look into the status of the pot-hole repairs in question.

2. From Mr R Stiff (Churt Parish Council)

Mr Stiff asked:

- (i) About the progress of the installation of a proposed culvert in Hale House Lane, close to The Meadows, to relieve flooding.
- (ii) About the progress of the relocation of the 30mph terminal sign to the south of Churt on the A287.

The Area Highways Manager undertook to investigate the situation in Hale House Lane and reported that the relocation of the 30mph limit is now being advertised: subject to objections he envisaged that implementation would take place shortly.

3. From Mrs G Grant (Wonersh Parish Council)

Mrs Grant asked whether it was correct that, in relation to preventing parking on a bend in the road, it is not permissible to install double yellow lines in a 30mph zone without street-lighting.

The Area Highways Manager confirmed that this is not correct and suggested that the matter be raised with the local County Councillor; it would also be noted for the forthcoming Waverley Parking Review.

4. From a resident

It was asked whether contractors are required to attend to man-hole covers when these are not realigned following resurfacing.

The Area Highways Manager confirmed that all aspects of contractors' work is inspected and they are required to undertake any necessary correction. However, the County Council cannot require remediation of any ironwork which is less than 25mm out of alignment.

This page is intentionally left blank